



IRON ACTON CE VC PRIMARY SCHOOL

Charge and Remissions POLICY

COMMITTEE	Resources
LAST REVIEW DATE	November 2018
NEXT REVIEW DATE	November 2019
REVIEW CYCLE	Annually

IRON ACTON PRIMARY SCHOOL

Charges and Remissions POLICY

Rationale

No charge can be made for admitting pupils to voluntary controlled schools; education provided during school hours must be free, with few exceptions. This policy is to clarify what activities can be charged for and when charges will be made.

Aims

- To identify when charges will be made.
- To explain the position regarding voluntary contributions.

Policy statement

Voluntary contributions may be sought for activities during the school day which entail additional costs. In these circumstances no pupil will be prevented from participating because his/her parents cannot or will not make a contribution. However, if insufficient funds are available it may be necessary to curtail or cancel activities.

Optional activities outside of the school day

The school may charge for optional, extra activities provided outside of the school day, for example Gym Club. Such activities are not part of the National Curriculum or Religious Education nor are they part of an examination syllabus.

Activities within the school day

Transport to local free events may be provided from the school budget, however this may not always be possible and a contribution may be required or we may seek external funds.

Residential Visits

Charges will be made for residential visits. Pupils whose parents are in receipt of free school meals will qualify for a reduced rate. As much notice as possible will be given for residential visits and parents will be given the option to pay in instalments if they wish.

Calculating charges

When charges are made for any activity, whether during or outside of the school day, they will be based on the actual costs incurred, divided by the total number of pupils participating. There will be no levy on those who can pay to support those who can't or won't. Support for cases of hardship will come through voluntary contributions, fundraising and local charities e.g. Acton Aid. Written requests for support must be sent to the Headteacher.

Children in receipt of means tested free school meals are eligible for a discounted rate when paying for school trips and visits. The amount payable will be made clear in the permission letter sent to parents.

The principles of best value will be applied when planning activities that incur costs to the school and/or charges to parents.

Music Tuition

In cases of hardship the Headteacher will consider in their absolute discretion the remission of fees (either in full or in part) for those pupils who they consider will benefit from such tuition.

Eligible benefits

If a child is in receipt of means tested Free School Meals, they may be eligible for reduced rates and discounted fees. Other benefits will not be considered.