



Iron Acton C of E VC Primary School
Full Governing Body Meeting Monday 14th May 2018 7.00pm
School Hall

Minutes

Mike Riches – Head	Ellie Blanch – Chair	Sandra Sparkes
Amy Lyall - apologies	Rob Taylor – Vice chair 19.36	Pete Foote
Di Pardoe	Adam Dinham 19.32	
Ben Clarke	Ann Mora	Helen Parry – Minutes

Agenda item	Details	Action point
1 & 2	<p>Welcome & Apologies</p> <p>Apologies from AL accepted – Ill, RT /AD will be here shortly. All accepted.</p> <p>Declaration of Pecuniary & Business interests None declared in this agenda.</p> <p>Mrs CB foundation governor has resigned.</p>	
3	<p>Budget 2018/2019</p> <p>Budget was discussed at the Resources meeting last week, Income £229k last year £188k increase of 40K. Pupil premium decrease due to leavers.</p> <p>Is there any opportunity for any other grants ? Governors to look around for opportunities.</p> <p>Possibility of renting out the school hall to be considered? – to look at benchmarking this.</p> <p>Teaching staff increased to include additional teacher.</p> <p>Apprentice TA to be recruited, Resources requested extra TA 2.5 days per week.</p> <p>Training increased to buy ELSA training.</p> <p>Repairs increased by £2k to fund part of the toilets and the remainder comes from capital devolved.</p> <p>Grounds maintenance savings, electricity increased for new class.</p> <p>Equipment increased for outdoor learning.</p> <p>Agency staff includes SENCO.</p> <p>Extra funding for arts and languages.</p> <p>In year deficit overall surplus for next year, details on confidential minutes.</p>	<p>ALL</p> <p>PF</p>



	<p>Are we within 8% of income - yes we will be within spending guidelines further details on confidential minutes.</p> <p>Governors agreed unanimously to the budget to be sent off to LA.</p>	<p>JH</p>
<p>4</p>	<p>Safeguarding</p> <p>Nothing to report at this meeting.</p>	
<p>4a</p>	<p>HT report</p> <p>Attendance – This is great that send is being looked at separately; it will be interesting to see how this progresses. All pupils figures are disappointing, why do we think there has been a decline?</p> <p>There is a slight decline; 96.3% last year 97.2% still above the LA targets a lot of illness this year.</p> <p>Have there been any attendance meetings held with parents?.</p> <p>Yes, one has been held.</p> <p>Pupil premium looks brilliant, anything we can learn from this?</p> <p>Close monitoring and raised awareness.</p> <p>How is punctuality this term?</p> <p>Most lates are around 5 minutes decline in over 20 minutes late.</p> <p>AD arrived 19.32.</p> <p>Staff development- could we have a quick summary of any significant impacts that the training has produced Please, especially EYFS?</p> <p>Training – cluster meetings held amongst small schools, Early years advisor came to a shared meeting. Future of focus for mixed year groups. Early years visitor worked with the class. Looked at challenging the more able. Further development suggested that make the focus more fluid rather than by year group. Governors asked for the EY teachers to be congratulated on progress made this year.</p> <p>RT arrived 19.36.</p> <p>Susan Webber called today a recruitment has been made for a manager of the project. Aims for end of August/September/October.</p> <p>School collaboration- how do you feel about 7 schools now in the alliance group? Is this workable for you?</p> <p>Difficult to say until the decisions have been made.</p>	



	Collaboration has small and larger schools, we will meet next week.	
5	Progress against SDP Was discussed in detail at the Standards meeting. Quick overview discussed with all present.	
6	SEF – EYFS This was a Positive report. What do we need to do to become outstanding to be added as a question for each section. Areas to improve in SIAMS toolkit suggested by governors, when new framework comes in September.	MR
7	Review/update information to parents We have multiple ways in operation would we like to do anything differently? Website is it working effectively for new parents – lots of positive comments. It I felt that it could be used more by current parents. Link on the newsletter highlighting blogs, new photos, dates. Etc. Put a link in the newsletter each work to a different page to encourage parents to explore. Prospectus new draft discussed and class structure to be edited. To order printed 50 copies for the school. Parent governor feedback session to be held in July.	HP AM
8	GDPR Suggested a governor to monitor. Reviewed the data protection toolkit. Governors discussed how we share the information we use between ourselves. Add to next 3 agendas to monitor.	BC HP
9	Alliance update – see confidential minutes	
10	Polices E-Safety points to be clarified – next Agenda July GDPR policies new Data protection ratified record retention ratified Data security incident procedure ratified	HP



	subject access request policy ratified Data protection Impact assessment ratified Educational visits ratified Approve for information only Wellbeing	
11	Headlines and progress Decision on alliance approval of budget GDPR SEF	
12	AOB before the meeting Toilets - upgrade £14k devolved budget 3 quotes from Waterhouse, Flush and Darranlas - governors agreed Waterhouse appointed. Eagle's artwork now on display.	

Meeting closed at

Next meeting - Monday 9th July 2018 7pm